

Grant
Funded by Wells Gray Community Forest Corporation

**APPLICATIONS MUST BE RECEIVED AT DUTCH LAKE
COMMUNITY CENTRE
209 Dutch Lake Road By:**

October 30th, 2020 4:30 pm

**Preference is digital applications to the following E-mail
address: wellsgraysociety2010@gmail.com**

**Funds dispersed by the
Wells Gray Community Forest (2010) Society**

PURPOSE OF THE SOCIETY:

To promote the economic and social welfare of the residents of Wells Gray
Country (including the District of Clearwater), including the provision of
support for the benevolent and charitable enterprises, federations, agencies
and societies engaged in furthering these purposes.

AGENCY INFORMATION:

Name of Organization:

Federal Charitable Registration # (if applicable):

BC Society # (if applicable):

Mailing Address:

E-mail:

Telephone No:

Primary Contact Person:

Position:

E-mail:

Telephone No:

GRANT REQUEST:

Project Title:

Anticipated start and completion dates of project:

Provide a complete description of the project and how it benefits the community:

GRANT FUNDS CATAGORIES:
(tick only one box for the wanted funding category)

Application is for the following fund: **Note the % value is the amount available in each category of the total amount available in this funding session. *Note the largest amount of funding is available in the matching funds category.*

25% to social needs in the Wells Gray Country (including the District of Clearwater) as determined by the directors; *This funding category does not require matching funds and is intended to support the overall social needs of the community.*

50% to infrastructure improvements in which another person has matched funds in Wells Gray Country (including the District of Clearwater). *This funding category must be supported with matching funds to be eligible for the grant. **In Kind** may be accepted as part of matching funds. Any **In Kind** must be specific to the project and must be accompanied with an invoice showing reasonable value. i.e. Donated or discounted machine time, donated or discounted materials, volunteer man days/hours/\$ value (Policy # 17).*

25% accumulating for larger projects that benefit the Wells Gray Country (including the District of Clearwater) either as a lump sum or ongoing payments. *This category may be carried forward and allowed to build in value intended for larger projects. **Note:** This funding category may not be available in each grant application session.*

Amount of grant funding requested: \$_____

This application must be accompanied by the documentation requested on page 2, and must be signed by the Chairperson of the Organization and one other Director

Signature_____

Position_____

Signature_____

Position_____

Date_____

WELLS GRAY COMMUNITY FOREST (2010) Society (WGCFS)

GRANT APPLICATION CRITERIA: Grant applications for projects will only be considered from organizations in accordance with the following criteria.

1. The project must address a social need or service in the Wells Gray Country and or the District of Clearwater and the application must demonstrate how it will fill the community need, and that there is no overlapping with services already existing.
2. The project must be local in nature, in that the grant requested is for a specific service to the residents of the Wells Gray Country and the District of Clearwater.
3. Grants are supported for the following general uses:
 - a. Requests showing a significant benefit to the Wells Gray Country and the District of Clearwater specific area, including, but not limited to:
 - Promoting volunteer participation and citizen involvement;
 - The use of new approaches and techniques in the solution of community needs;
 - Activities/programs which are accessible to a large portion of the community's residents such as special events.
 - b. Capital costs for equipment or improvements that support community activities and programs may be considered.

GRANT INFORMATION:

1. The goal of the Wells Gray Community Forest (2010) Society is to receive grant applications twice a year. Grants will normally be awarded within 30 days from the closing dates.
2. The WGCFS trustees may request additional information upon review of the application and information submitted.
3. Organizations will be required to sign a commitment letter wherein you will undertake the following:
 - (a) That the funds will be used only for the purpose indicated on your application form and for which the funds are approved.
 - (b) That the funds will be expended for this purpose by the date indicated on your application form.
4. Upon completion of the project a full report must be submitted to this organization.
5. Grants for funds must be spent within one year of application acceptance unless an extension has been approved by the society.

GENERAL POLICIES:

1. The final decision on all grants rests with the Wells Gray Community Forest (2010) Society trustees.
2. The organization must be a non-profit organization and provide a current year budget and a financial accounting for its operation, noting any other sources of funds. The organization must state specifically the use for the grant requested from the Wells Gray Community Forest (2010) Society and the breakdown of expenses for its use. Additional financial information may be requested at the time of grant consideration.
3. Grants will be awarded to those projects, which fit the criteria and enhance the quality of life for residents of Wells Gray Country and the District of Clearwater.
4. Each year the WGCFS will grant the funds that are determined by the Wells Gray Community Forest Corporation board of directors.

OTHER POLICIES:

1. Grants are made to organizations which demonstrate a strong committed Board, fiscal responsibility, and good management skills
2. If an extension or changes to the project are required, a written notice must be submitted to the WGCFS trustees.
3. Grants are not made to support the core operating expenses of an established organization
4. Grants are not made towards the following services/functions; annual operating costs, remunerations such as wages, salaries, or capital improvements to rented or short term (less than <10) years) leased premises, or private enterprises
5. Individuals are not eligible for grants.
6. Grants are not made towards funding operating or capital deficits
7. Grants are not given to support annual fund raising campaigns, form letter requests, or telephone campaigns
8. Grants are not made to establish or add to endowment funds
9. Grants are not made to religious organizations for direct religious activities
10. Grants will not be considered if they are to ethno-cultural organizations that primarily serve their own members
11. Grants are generally not made towards the building of monetary funds or capital campaigns,
12. Grants will only be given to projects within our designated area, which are Wells Gray Country and the District of Clearwater.
13. All applications that do not meet the grant criteria will not be considered
14. All applications that are late will not be accepted and will be returned to the applicant.
15. Applicants that are successful in obtaining grant funds, but failed to meet all their obligations may not be considered for future funding.
16. Grants not spent within one year of application acceptance will be put back into the Society funds for dispersal.
17. Any IN KIND must be specific to the project and must be accompanied with an invoice to showing reasonable value. eg. Donated or discounted machine time, materials, or volunteer man days/hours/\$ value.

PROJECT DESCRIPTION:

Please provide the following information as attachments to application:

1. Elaborate on the description of your project to include its purpose and goals, why the project is needed (desired) and how it will be of significance to the community.
2. Provide a project budget (include revenue and expenses). Indicate sources of funding other than the grant that will be used to support his project.
3. Indicate how the Wells Gray Community Forest Corporation support for this project will be recognized.

AGENCY INFORMATION: Briefly provide the following information:

1. What is the purpose of the organization: What services are provided? (Include target population, geographic area served and number of people served.)
2. What is the annual operation budget? Who are the major operational funders?
3. Do you have staff? How many full/part time? How many volunteers?

Please include these attachments:

- List of Board of Directors and Officers
- Most recent financial statements and annual report.

For further information contact any of the following trustees:

- WGCFRC rep Ron Hadley, rhadley@telus.net
- WGCFRC rep Brent Buck, dbrentbuck@gmail.com
- CFAC rep Heather MacLennan, h2maclennan@gmail.com
- DOC Rep Merlin Blackwell, mblackwell@docbc.ca
- Community at large rep Ken Kjenstad, kkjenstad@gmail.com
- TNRD rep Mitch Miller, mitchlex@hotmail.com
- Community at large rep, lgroulx@telus.net

E-Mail completed application with attachments to:
wellsgraysociety2010@gmail.com

Wells Gray Community Forest (2010) Society
209 Dutch lake Rd Clearwater, B. C.
VOE 1N0

DEADLINE DATE: October 30th, 2020 4:30 pm