

WELLS GRAY COMMUNITY FOREST (2010) Society (WGCFS)

GRANT APPLICATION CRITERIA

GRANT INFORMATION:

- Each year the WGCFS will grant the funds that are determined by the Wells Gray Community Forest Corporation Board of Directors.
- The goal of the Wells Gray Community Forest (2010) Society is to receive grant applications and disburse funds twice a year - spring and fall (funding dependent).
- Grants will be approved within 30 days from the intake closing date(s).
- The WGCFS trustees may request additional information upon review of the application/information submitted.
- Upon successful application - organizations are required to sign a letter committing to undertake the following:
 - Funds are be used only for the purpose indicated on your application and for which the funds were approved.
 - Request for payment in the matching funds category must be accompanied with invoices showing the matching amount.
 - That the approved funds will be expended by the date indicated on your application form.
- Organizations that are reimbursed for their GST will not be refunded the GST by the Society.
- Upon completion of your project a full report must be submitted to WGCFS (future grants will be dependent on completion and submission)
- Grants for funds must be spent within one year of application acceptance unless an extension has been approved by the Society. If an extension or changes to the scope of project are required, a written notice must be submitted to the WGCFS trustees for approval.
- Grants not spent within one year of application acceptance will be put back into the Society funds for dispersal.
- Any IN KIND must be specific to the project and must be accompanied with an invoice to showing reasonable value. i.e., Donated, or discounted machine/equipment time, materials, or volunteer man days/hours/\$ value.
- The final decision on all grant's rests with the Wells Gray Community Forest (2010) Society trustees.

GRANT ELIGIBILITY:

1. Grants will only be considered from non-profit organizations
2. Grants will only be considered from non-profit organizations with a strong committed Board that can demonstrate fiscal responsibility, and good management skills
3. Grant must address a social need or service in the Wells Gray Country and or the District of Clearwater and the application must demonstrate how it will fill the needs of the community
4. Grants must not overlap with already existing services.
5. Grants must be local in nature, in that the grant requested is for a specific service to the residents of the Wells Gray Country and or the District of Clearwater.

6. Grants must show a significant community benefit or service to the Wells Gray Country and the District of Clearwater specific areas.
7. Grants will be supported that promote volunteer participation and citizen involvement.
8. Grants will be supported that have new approaches and techniques in the solution of community needs.
9. Grants will be supported that target and are accessible to a large portion of the community's residents.
10. Grants with capital costs for equipment or improvements that support community activities and programs may be considered.
11. Grants for projects will only be approved within our designated area, which is the Wells Gray Country and the District of Clearwater.
12. Grants will be awarded to those projects, which fit the criteria and enhance the quality of life for residents of Wells Gray Country and the District of Clearwater.

GRANT INELIGIBILITY :

13. Grants are not made to support the core operating expenses of an established organization.
14. Grants are not made towards the following services/functions, annual operating costs, remunerations such as wages, salaries, or capital improvements to rented or short term (less than <10) years) leased premises, or private enterprises.
15. Grants for Individuals are not eligible.
16. Grants are not made towards funding operating or capital deficits.
17. Grants are not given to support annual fund-raising campaigns, form letter requests, or telephone campaigns.
18. Grants are not made to establish or add to endowment funds.
19. Grants are not made to religious organizations for direct religious activities.
20. Grants will not be considered if they are to ethno-cultural organizations that primarily serve their own members.
21. Grants are generally not made towards the building of monetary funds or capital campaigns.
22. Grants that do not meet the application criteria will not be considered.
23. Grant applications that are late will not be accepted and will be returned to the applicant.
24. Grant applicants that were successful in obtaining funds but failed to meet all their obligations may not be considered for future funding.

INELIGIBLE EXPENDITURES:

1. Salaries and or wages.
2. Annual operating cost.
3. Core operating expenses of an established organization.
4. Capital improvements to rented or short term (less than 10 years) leased premises.
5. Expenditures associated with a private enterprise.
6. Costs incurred prior to the approval and/or after the project completion date set out in the Grant agreement.
7. Refundable taxes i.e.: GST

GRANT FUNDING CATEGORIES:

| Social | Matching | Accumulating |
|---|---|--|
| <p>25% to social needs in the Wells Gray Country including the District of Clearwater. <i>This funding category does not require matching funds and is intended to support the overall social needs of the community.</i></p> | <p>50% to infrastructure improvements in Wells Gray Country including the District of Clearwater. <i>This funding category requires matching funds from a person or organization. In kind may be accepted as part of the matching funds, must be specific to the project and accompanied with an invoice showing reasonable value i.e., donated, or discounted machine time, donated or discounted materials, volunteer man days, hours, dollar value (policy #17)</i></p> | <p>25% for larger projects that benefit the Wells Gray Country including the District of Clearwater either as a lump sum or ongoing payments. <i>This category may be carried forward and allowed to build in value intended for larger projects. Note: this funding category may not be available in each grant application session.</i></p> |

Note: the % value is the amount available in each category of the total amount available on the funding session. The largest amount of funding is available in the matching funds category

PROJECT DESCRIPTION:

Please provide the following information in the grant application:

1. Elaborate on the description of your project to include its purpose, objectives, and goals, why the project is needed (desired) and how it will be of significant benefit to the community.
2. Describe the success criteria and measurable outcomes.
3. Provide a project budget (include revenue and expenses). For matching funds provide sources of funding other than the WGCFS grant that will be used to support this project.
4. Indicate how the Wells Gray Community Forest Corporation support for this project will be recognized.

AGENCY INFORMATION: Briefly provide the following information:

1. What is the purpose of the organization: What services are provided? (Include target population, geographic area served, and number of people served.)
2. What is the annual operation budget? Who are the major operational funders?
3. Do you have staff? How many full/part time? How many volunteers?
4. GST number

Please include these attachments:

- List of Board of Directors and Officers
- Most recent financial statements and annual report.
- Where applicable provide up to three separate vendor quotes for equipment, etc

For further information contact any of the following trustees:

- CFAC rep Heather MacLennan, Chair h2maclennan@gmail.com
- WGCFC rep Brent Buck, Vice Chair dbrentbuck@gmail.com
- Community at large rep Sheila Thiessen, Treasurer thiessensheila@gmail.com
- Community at large rep Leslie Groulx, Secretary lgroulx@telus.net
- WGCFC rep Ron Hadley, Director rhadley@telus.net
- DOC Rep Merlin Blackwell, Director mblackwell@docbc.ca
- TNRD rep Mitch Miller, Director mitchlex@hotmail.com

E-Mail completed application with attachments to: wellsgraysociety2010@gmail.com

Wells Gray Community Forest (2010) Society
209 Dutch lake Rd
Clearwater, B. C. VOE 1N2

DEADLINE DATE: October 15th, 2022, 4:30 pm